



Get Involved as a YMCA Volunteer

At the YMCA, your time and talent go a long way. Every hour you spend as a YMCA volunteer translates into the caring attention a child or teen needs to grow up healthy and resilient. It translates into support for families so they can be successful and strong. It can lead to healthier lives for people of all ages, backgrounds, abilities and incomes or you may be providing a safer, more viable community that's a good place to live and work.

As a YMCA volunteer, you can lead an exercise class, read to a preschool class, coach a basketball team, cook for a bake sale, design a program brochure, greet people at the front desk, find items for an auction, serve as a role model for young people, help out in the office or at a special event, or be part of a group or committee working on a neighborhood problem. No matter how you help, you'll make a big difference as you work with others to create a feeling of connectedness in your community.

Qualifications

All applicants must have knowledge of the philosophy of the YMCA and its program goals, a sincere desire to work with a positive and caring attitude, and experience working in the area of interest. Individual must be punctual and reliable.

Adults working with children require:

- Current CPR and First Aid Certification.
- Fingerprinting and background checks are mandatory for all adult volunteer positions.

Teens (12-17) Service Learning Opportunity Program (SLOP) engages youth in volunteer services with adult guidance.

This program allows youth to earn volunteer hours for school and give back to their community while developing core character values. Youth volunteers must be

- in the 6th grade or higher and
- be a member of the Santa Monica Family YMCA** (youth scholarships are available upon request).

Application Process

Complete each of the 5 sections of the application and return to the front desk of the Santa Monica Family YMCA. You will then be contacted for an interview in your area of interest. After application and interview are accepted, in-house trainings will be completed before volunteer service begins.

Contact

Adult Volunteers: Kellie Fremming, Volunteer Coordinator & Child Development Director
(310) 393-2721, ext. 126
kellie@ymcasm.org

Teen Volunteers: Valerie Page, Youth & Family Department Director
(310) 393-2721, ext. 123
Valerie@ymcasm.org

Reviewed by: _____ Date: _____ InterviewDate _____

Orientation Date: _____ ID #: _____ Background Cleared Date: _____

Part I-Applicant Information

Name: _____ Today's Date: _____ Available to Start: _____

Address: _____

City: _____ Zip: _____

Home Phone: _____ Alternate #: _____

Email Address: _____

SLOP participants only (*teen volunteers, under 18*)

Member #: _____ Age: _____ Birthday: _____

School: _____ Current Grade: _____

Parent Name: _____ Contact #: _____

Parent Name: _____ Contact #: _____

Parent Email Address: _____

Policies and Permission agreement SLOP participants only (*parent must initial and sign*)

1. _____ I hereby grant permission for the above name minor to leave the Santa Monica Family YMCA facility premises under the supervision of staff member for off campus events in YMCA authorized vehicles or on foot.
2. _____ I hereby grant permission for the Santa Monica Family YMCA to seek **EMERGENCY MEDICAL AND/OR SURGICAL TREATMENT** for the above named minor.
3. _____ I understand that the Santa Monica Family YMCA will not be responsible for anything that may happen as a result of false information given or for information that has not been updated when changes in addresses or phone number occur. I further understand that I must have a working phone number where I may be reached or a message left so that the Santa Monica Family YMCA may contact me when needed.
4. _____ I hereby grant permission for the above named minor to be included in promotional pictures for the Santa Monica Family YMCA brochures and publications.
5. _____ I hereby consent to the photographing, recording, or reproduction in any other manner (including videotapes and audio tapes) of the likeness, voice and/or activities of my child and further authorize the Santa Monica Family YMCA and it's employees to make unlimited use of such reproductions, including, but not limited to, broadcasting to the public of the reproductions over radio and television stations.
6. _____ I understand that it is not the responsibility of the Santa Monica Family YMCA to keep my child on the premises. My child may leave the premises by his/her free will at anytime. I understand it is the responsibility of the child to complete his/her volunteer hours.

I AM THE CUSTODIAL PARENT/GUARDIAN OF THE ABOVE NAMED MINOR AND HAVE READ, UNDERSTAND AND AGREE TO THE ABOVE 6 STATEMENTS.

Guardian's Signature _____ Date: _____

Part II-Areas of interest: Check all areas of interest that apply

Support Staff (Questions? Contact Teresa Olmedo (310) 393-2721, ext. 124)

- Administrative: *filing data entry, mailings, folding brochures, etc*
- Towel Service: *folding and laundering towels*
- Ambassador Volunteer: *greet members, gives tours & fosters relationships*

Adult (Questions? Contact Lidia Magarian (310) 393-2721, ext. 129)

- Adult Fitness: *instructing aerobic and fitness related classes*
- Senior Fitness: *instructing aerobic and fitness related classes*
- Health Seminars: *instructing adults on health issues*
- Computer Lab: *teaching adults and seniors computer skills*
- Camp Big Bear Staff:** *supervise children in the San Bernardino Mountains on the lake at overnight Camp Big Bear (contact Valerie)*
- Climbing Instructors: *supervising adult climbers and instructing adult climbing classes (contact Valerie)*

Teens (Questions? Contact Valerie Page (310) 393-2721, ext. 123)

- Child Watch: *caring for children while parent's use the YMCA*
- Youth Mentor or Preschool Aide *assist teachers in a preschool/day-care setting*
- Gym & Swim Instructor: *teaching infant-toddler parent-child classes*
- Youth Fitness: *instructing fitness classes for youth & teens (yoga, cycling, aerobics, dance)*
- Owl's Art Club: *instructing art activities and supervising children*
- Owl's Roof Group Coach: *leading*
- Youth Mentor: *tutoring & assisting in after school programs*
- Camp:** *day& overnight Jr. camp counselors supervise children & lead activities*
- Snack Attack: *instruct teens how to cook healthy meals and snacks*
- Basketball Coaches: *coaching youth basketball teams*
- Climbing Instructors: *supervising youth climbers and instructing youth climbing classes*

Other:

Please specify any specific skills that would be relevant to any existing programs or new programs you would like to see here at the YMCA _____

Schedule: What Days? Mon Tues Wed Thurs Fri Sat Sun **What times?** _____

Part III-Questionnaire

All applicants must complete

1. Have you ever been convicted of any criminal offense other than the following: *Minor traffic violation fine \$500 or less; or offenses settled in juvenile court youth offender law.* No Yes

Please explain? _____

2. Why do you want to volunteer? _____

3. Describe any formal/informal training you have experienced pertinent to the volunteer position desired _____

4. Do you hold current CPR and First Aid Certification or Life guard certification? *If yes please list certification title and expiration:* _____

Part IV-Questionnaire: Youth Work Information
Applications desiring to work with youth must complete this section

1. A child feels unhappy when: _____

2. Children are wonderful because: _____

3. The most rewarding thing about working with youth is _____

4. The hardest thing about working with youth is? _____

5. Complete this sentence: An angry child _____

6. Children seem happy when _____

7. Discipline is: _____

8. Describe how you would handle a situation in which another volunteer is not paying sufficient attention to the children causing an unsafe environment: _____

9. What type's of children's behavior are hardest for you to handle?

10. What are your favorite activities for you to do with children?

Part V-References

List at least 3 character references (*excluding relatives and close friends*)

1. _____
Name Relationship Phone #1 Phone #2

2. _____
Name Relationship Phone #1 Phone #2

3. _____
Name Relationship Phone #1 Phone #2

4. _____
Name Relationship Phone #1 Phone #2

List any work related references or past volunteer experiences:

1. _____
Supervisor Company Phone #

Work Dates: _____ Work Duties: _____

2. _____
Supervisor Company Phone #

Work Dates: _____ Work Duties: _____

3. _____
Supervisor Company Phone #

Work Dates: _____ Work Duties: _____

Santa Monica Family YMCA BACKGROUND CHECK REQUIREMENT

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby authorize the Santa Monica Family YMCA and/or its agents to make an independent investigation of my background, references, character, past employment, education, criminal or police records. Records are maintained by both public and private organizations for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for employment now and, if applicable, during the tenure of my employment with the Santa Monica Family YMCA. I release the Santa Monica Family YMCA and/or its agents and all persons or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regards to the information obtained from any and all of the above referenced sources used.

All employees and volunteers of the Santa Monica Family YMCA are fingerprinted and processed through **VOLUNTEER SELECT / CHOICEPOINT.com** for any criminal history, in order to insure that all persons who work with or around children and youth do not have criminal records.

The overall responsibility for the administration of the fingerprinting and resulting criminal history information rests with the General Director or his/her designated representative. Others who will assist in administering the program are the Associate General Director and the Director of Volunteers.

I understand that it is the Santa Monica Family YMCA's policy to secure conviction criminal history information as a part of the employment and/or volunteer screening process. I have completed a Fingerprinting Card for the purpose of obtaining a conviction only criminal history file search. I understand that the YMCA does not condone child abusers and will be seeking information in my background related to child abuse and other crimes of violence. I fully consent and authorize all such inquiries. I understand that my continued affiliation with the Santa Monica Family YMCA is contingent upon a clean criminal history background check.

In the event of non-clearance, the volunteer's or employee's supervisor will be notified for purpose of processing termination. A copy of the background check report will be provided upon request.

I have read and understand the policy regarding criminal background clearances.

*The following is my true and complete legal name and all information is true and correct to the best of my knowledge:
PRINT CLEARLY OR YOUR APPLICATION CANNOT BE PROCESSED!!!*

_____		_____		Male	Female
Full Name (please print)		Maiden Name or Other Names Used			
_____			_____		
Present Address				How Long	
_____			_____		
City/State				Zip	
_____			_____		
Former Address				How Long	
_____			_____		
City/State			Zip		
_____		_____		_____	
Date of Birth	Social Security Number	Driver's License or ID Number		State of License	
_____			_____		
Signature				Date	
_____			_____		
Parent or Guardian Signature required if applicant is under the age of 18				Date	