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FOR HEALTHY LIVING
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Job Title: **Wellness Center Coordinator**
Pay Range: \$13-\$17/hr
Status: Fulltime, Non-Exempt
Reports to: Marketing and Membership Development Director

POSITION SUMMARY:

Under the supervision of the Marketing and Membership Director, and in harmony with the mission and purpose of the established policies and goals of the Santa Monica Family YMCA, the Wellness Coordinator will be responsible for the operation of the Wellness Center including but not limited to supervision and development of staff and volunteers, and overseeing related programs: Adult Fitness, Teen Fitness, and Special Events, Classes and Programs.

QUALIFICATIONS:

1. An Associate's Degree or training in Exercise Physiology, Kinesiology or related field OR minimum of five (5) years' experience in related field.
2. Knowledge and experience that includes supervision, fiscal management, program development, staff and volunteer development.
3. An understanding and ability to communicate the Y philosophy, policies, rules, and procedures.
4. Computer literate. Knowledge of current adult safety and program standards and the ability to incorporate those into programs. Proven supervisory/management skills.
5. Must have at least two years' experience leading exercise classes and familiar with interactive computerized fitness equipment
6. Possess a genuine interest in people and the ability to establish and maintain harmonious relationships with staff, volunteers, members and the general public.
7. Must have YMCA or other nationally recognized (ACE, AFAA or ACSM) fitness certification
8. One to two years experience working with budgets and computers. Knowledge of current adult safety and program standards and the ability to incorporate those into programs. Proven supervisory/management skills.
9. Current CPR, AED, and First Aid certification.
10. The ability to demonstrate a friendly, courteous and professional manner when dealing with members and the ability to understand, articulate and enforce YMCA policies and procedures in a positive manner. Strong self-starter and initiator with a passion for service and relationship building.

Send to: Santa Monica Family YMCA
1332 6th Street
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Deadline for Applications: November 30, 2015